

Assistant Professor
Richa Sharma

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PROFESSIONAL EXPERIENCE

I have been working as Assistant Professor (Computer Science) in Punjabi University Neighbourhood Campus Maur Mandi Distt Bathinda, since Sept 2012.

EDUCATIONAL QUALIFICATIONS

Year	Degree	Board/University	%age
2012	MCA	Punjabi University	76%
2009	PGDCA	Punjabi University	75%
2008	BA	Punjabi University	52%
2005	10+2	PSEB	70%
2003	Matric	PSEB	71%

SOFTWARE COMPETENCIES

Operating Systems	Win XP, Win 7, Win 8, Win 10
S/W Languages	C, C++, Java, ASP.NET,
Database	SQL, MS-Access
Other Interests	Android, Adobe Photoshop

ADMINISTRATIVE WORK EXPERIENCE

- Usually perform duty as a Superintendent in semester exams of Punjabi University Campus, Maur (Centre No.220)
- Class in-charge and routine administrative duties in and off-campus.
- Library in-charge of the college for the last 4 years.
- Incharge of the project IQAC for 2 years.
- Regular off-campus visits in nearby government and private schools to promote and enhance new admissions in the college.

HOBBIES/INTERESTS

- Teaching kids
- Exploring Internet
- Listening to Music.
- Films as a medium to observe and understand human behavior and societal changes and technology

PROFESSIONAL SUMMARY

- Practical, Self-Starter & Result oriented.
- Quick learner, Smart working.
- Can work as a team player and can also lead from the front.
- Always seeking to synchronize between personal goals and organizational Objectives.
- Capable to learn the new leading Technologies.
- Ability to work independently as well as in a team to strictly meet the timelines.

PERSONAL INFORMATION

Date of Birth: 27 Sept 1987

Gender / Marital Status: Female / Married

Language Proficiency: English, Hindi, Punjabi